

Minutes of IQAC Meetings in the year 2015 – 16

Meeting No.1

June 16, 2015

The meeting of IQAC held in the Principal's cabin at 8.30 a.m.

The Agenda for the Meeting:

1. Annual Planning for IQAC.
2. To organize more seminars and workshops
3. To build a stage in the campus.
4. To make available a suggestion box.

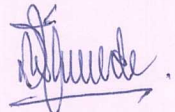
Minutes:

1. IQAC planed activities for faculty, students and office staff in the year 2015 – 16.
2. The committee members decided to inspire faculty members to organize more seminars and workshops in the academic year.
3. The committee decided to build a stage in the campus.
4. The committee members suggested to make available a suggestion box for students.

Action Taken Report (ATR)

Minutes	Action Taken
<u>To organize more Seminars and workshops :</u> The committee decided to organize more seminars and workshops in the academic year.	Letters issued to the HODs of the departments regarding organization of seminars and workshops.
<u>To build a stage in the campus :</u> The committee decided to build a stage in the campus.	A stage is built in the campus.
<u>To make available a suggestion box :</u> The committee members suggested to make available a suggestion box for students	A Suggestion box is made available for the students.

Date: 16th June 2015


Dr. Sambhaji Tukaram Waghmode
Chairperson, IQAC

Meeting No.2
September 7, 2015

The meeting of IQAC held in the Principal's cabin at 8.30 a.m.

The Agenda for the Meeting:

1. The confirmation of the minutes of the previous meeting.
2. Plantation of the trees in the botanical garden.
3. Undertaking research projects.
4. Renovations in the old laboratories.

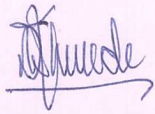
Minutes:

1. The coordinator read the minutes of the previous meeting and all the members confirmed it.
2. The committee planed to plant various trees related to the syllabus in the botanical garden.
3. The committee members decided to inspire faculty members to undertake the research projects.
4. The committee planned to modify the old laboratories.

Action Taken Report (ATR)

Minutes	Action Taken
<u>Plantation of the trees in the botanical garden :</u> The committee planed to plant various trees related to the syllabus in the botanical garden	Trees have been planted in the botanical garden.
<u>Undertaking research projects :</u> The committee members decided to inspire faculty members to undertake the research projects.	Notification is made regarding undertaking research projects.
<u>Renovations in the old laboratories :</u> The committee planned to modify the old laboratories.	The required modification is made in the old laboratories.

Date: 7th September 2015


Dr. Sambhaji Tukaram Waghmode
Chairperson, IQAC

Meeting No.3
December 7, 2015

The meeting of IQAC held in the Principal's cabin at 8.30 a.m.

The Agenda for the Meeting:

1. The confirmation of the minutes of the previous meeting.
2. To arrange seating arrangement for the students studying for the M.P.S.C.
3. To increase the number of journals, periodicals and reference books.
4. To purchase the sophisticated instruments in the laboratory.

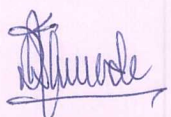
Minutes:

1. The coordinator read the minutes of the previous meeting and all the members confirmed it.
2. The committee planed to arrange seating arrangement for the students preparing for the M.P.S.C.
3. The committee decided to increase the number of journals, periodicals and reference books in the library.
4. The committee decided to purchase the sophisticated instruments in the laboratory.

Action Taken Report (ATR)

Minutes	Action Taken
<u>To arrange seating arrangement for the students studying for the M.P.S.C. :</u> The committee planed to arrange seating arrangement for the students preparing for the M.P.S.C.	Seating arrangement is done in the reading hall.
<u>To increase the number of journals, periodicals and reference books :</u> The committee decided to increase the number of journals, periodicals and reference books in the library.	The number of journals, periodicals and reference books as per the demands is increased.
<u>To purchase the sophisticated instruments in the laboratory :</u> The committee decided to purchase the sophisticated instruments in the laboratory	The survey has been done regarding the requirements of the instruments in the laboratory.

Date: 7th December 2015


Dr. Sambhaji Tukaram Waghmode
Chairperson, IQAC

Meeting No. 4
March 08, 2016

The meeting of IQAC held in the Principal's cabin at 8.30 a.m.

The Agenda for the Meeting:

1. The confirmation of the minutes of the previous meeting.
2. Completion of API forms and Academic diaries.
3. Proposals of seminars and workshop for academic year 2016-17, to be submitted to the UGC.
4. Review of activities undertaken under Placement Cell.

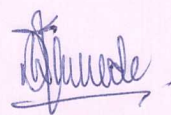
Minutes:

1. The coordinator read the minutes of the previous meeting and all the members confirmed it.
2. The committee discussed about completion of API forms and Academic diaries.
3. The committee decided to submit proposals of seminars and workshops for academic year 2016-17 to the UGC.
4. The committee took review of the activities undertaken under Placement Cell.

Action Taken Report (ATR)

Minutes	Action Taken
<u>Completion of API forms and Academic diaries:</u> The committee discussed about completion of API forms and Academic diaries.	Letters issued to all the faculty members regarding completion of API forms and Academic diaries.
<u>Proposals of seminars and workshop for academic year 2016-17, to be submitted to the UGC :</u> The committee decided to submit proposals of seminars and workshops for academic year 2016-17 to the UGC.	Letters issued to the HODs of the various departments of the college, regarding proposals of the seminars and workshops.

Date: 8th March 2016


Dr. Sambhaji Tukaram Waghmode
Chairperson, IQAC